

CITY OF COLDSTREAM
CITY COUNCIL MEETING MINUTES
March 18, 2025

Present: Glenn Busby, Paul Chapman, Terry Goodloe, Pam Hopkins, Mayor William Starks

Attorney: Brian Hodge

Clerk Trainee: Myra Clayton

Absent: George Stewart, Code Enforcement

1. The March meeting of the City Council of the City of Coldstream was called to order by Mayor Starks at 7:03 pm.

2. Code Enforcement Issues

- a. 4902 Springlet Ct –Abandoned vehicles (blue dodge and another).

A letter was sent by B. Hodge regarding the removal of the vehicles; no reply. Mayor Starks to contact Tony's wrecker to tow.

- b. 5025 Middlesex Dr – 2 unauthorized commercial vehicles are parked there. B Hodge already sent a letter regarding towing if the item is not removed within 7 days. Mayor Starks to contact the city's Towing company.

- c. 5111 Middlesex Drive –Commercial Vehicle Parked and was granted until the end of March to comply with the ordinance. As of 4/6, the vehicle is unaltered and still being parked there. Mayor Starks requested B Hodge to send a legal notice of pending towing action.

3. Review of February 2025 Minutes

The minutes for the February meeting were reviewed. A motion was made by P Chapman and seconded by T Goodloe to approve the minutes. All approved.

4. Monthly Budget Reports

No monthly budget reports were presented.

5. Legal Business

- a. 4809 Lunenburg Drive - B Hodge reported there is no foreclosure on the property but did find several minor liens in amounts from \$200-800.

CLOSED

6. Old Business

- a. Drainage issue at the corner of Ancient Spring and Winding Spring Circle

Discussion: The water is pooling.

Action: P Chapman to contact vendor to fix.

PENDING

- b. Irrigation timer for front entrance

Discussion: A new timer is needed to regulate water usage.

Action: P Chapman spoke to the vendor about pricing of \$415 for installation of a new irrigation timer. A motion was made by P Chapman and seconded by P Hopkins to approve. All Approved.

CLOSED

- c. SOP Creation –

Discussion: The Creation of SOP manual was discussed, for helping others to reference for training purposes.

Action: Mayor Starks to email SOP outline topics

PENDING

d. Pothole on Middlesex near manhole

Discussion: It may be a complex patch/ fix due to the manhole cover. P Chapman spoke to the paving vendor about it.

Action: Monitor to determine if repair is needed.

PENDING

e. Snow Plow Damage on G Busby's property

Discussion: Finished repairs.

Action: None

CLOSED

f. Signage Upgrade Project

Discussion: Final phase street sign install pending

Action: M Clayton to continue managing project

PENDING

g. Ivy removal at the front entrance

Discussion: Ivy was taking over the entrance walls and was removed.

Action: None

CLOSED

h. Cracks in Streets – Ancient spring / winding spring lines of cracks across street. Monitor –

PENDING

7. New Business

a. Complaint by resident of Vehicle with Loud Muffler-

Discussion: Resident shared that she thinks he revs the car intentionally to scare people and pets.

Action: G Sawyer to follow up with resident with instructions to call the police.

CLOSED

8. Meeting adjourned

A motion was made by G Busby and seconded by T Goodloe to adjourn the meeting.

All approved. The meeting was adjourned at 7:58 pm.

William Starks, Mayor

Gail Sawyer, City Clerk